

PROCEDURE TO APPLY TO IIT sponsored PhD positions at the Doctoral School Physics and Nanosciences (Corso di dottorato in Fisicae Nanoscienze) - 39° ciclo

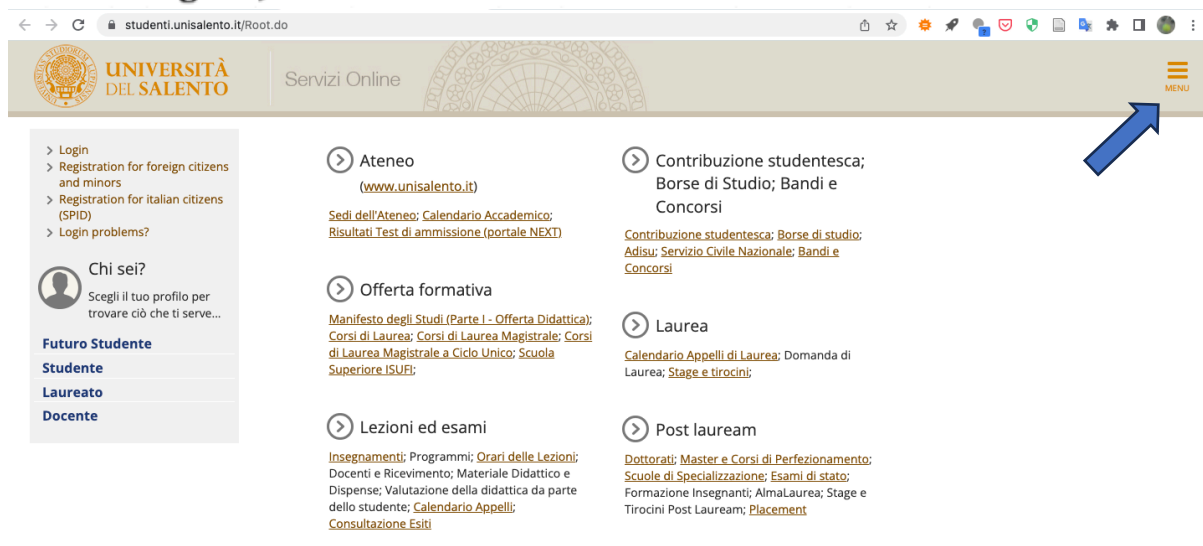
FIRST STEP: REGISTRATION TO WEBSITE

Art. 3 – Application Procedure

Applications for the competitive selection procedure must be made **within and not after 13:00 (Italian time) on 17 July 2023.**

The application shall be made, under penalty of exclusion, exclusively online, by following the appropriate procedure made available at: <https://studenti.unisalento.it>

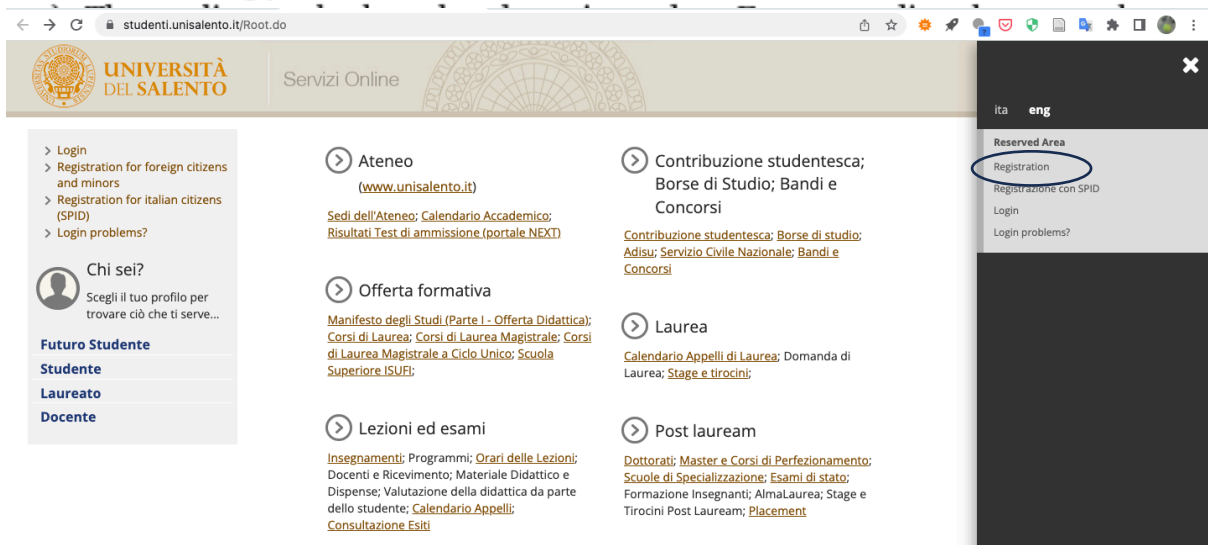
a) Log on to the said website <https://studenti.unisalento.it> and **select, in the top right corner, in the MENU tab, your chosen language (Italian or English)**



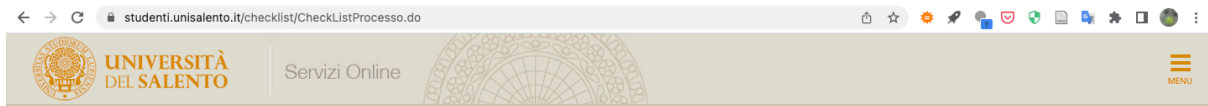
The screenshot shows the website studenti.unisalento.it in a browser. The header includes the University of Salento logo and the text "Servizi Online". A blue arrow points to the "MENU" icon in the top right corner. The main content area is divided into several sections:

- Navigation:** Login, Registration for foreign citizens and minors, Registration for Italian citizens (SPID), Login problems?
- Chi sei? (Who are you?):** Scegli il tuo profilo per trovare ciò che ti serve...
 - Futuro Studente
 - Studente
 - Laureato
 - Docente
- Ateneo (University):** www.unisalento.it
Sedi dell'Ateneo; Calendario Accademico; Risultati Test di ammissione (portale NEXT)
- Offerta formativa (Educational Offer):** Manifesto degli Studi (Parte I - Offerta Didattica); Corsi di Laurea; Corsi di Laurea Magistrale; Corsi di Laurea Magistrale a Ciclo Unico; Scuola Superiore ISUEF
- Lezioni ed esami (Lessons and exams):** Insegnamenti; Programmi; Orari delle Lezioni; Docenti e Ricevimento; Materiale Didattico e Dispense; Valutazione della didattica da parte dello studente; Calendario Appelli; Consultazione Esiti
- Contribuzione studentesca; Borse di Studio; Bandi e Concorsi (Student contribution; Scholarships; Calls and competitions):** Contribuzione studentesca; Borse di studio; Adisu; Servizio Civile Nazionale; Bandi e Concorsi
- Laurea (Degree):** Calendario Appelli di Laurea; Domanda di Laurea; Stage e tirocini
- Post lauream (Post-graduate):** Dottorati; Master e Corsi di Perfezionamento; Scuole di Specializzazione; Esami di stato; Formazione Insegnanti; AlmaLaurea; Stage e Tirocini Post Lauream; Placement

b) If the Applicant has not already registered, complete the registration process, clicking on “REGISTRAZIONE” in the “AREA RISERVATA”, or access using your credentials;



You will be directed to the following page. Click the “web registration” blue button.



Web registration

In the following pages you can proceed with registration on the site. At the end, you will be given a username and an access code that will allow you to access the system to change your data and access the services offered. The information you will be asked for can be found in the list below: * Personal data * Fiscal code * Addresses: Permanent (Official) and Home * Address: email, fax, mobile number

Activity	Section	Info	Status
A - Web registration			
	Privacy Policy		
	Personal data		
	Insertion or modification of identity document		
	Permanent (Official) address		
	Home address		
	Address		
	Richiesta consensi		
	Bank data for refund		
	Summary of User Registration		
	Summary of credentials		

Legend

- Information
- Section in process or open
- Section locked, it will be activated at completion of the previous sections
- Completion of the previous sections

[Web registration](#)

and follow instructions.

SECOND STEP: Login and Preliminary operations:

Once registered, go to <https://studenti.unisalento.it> and log in for PhD application in the upper right-angle menu:

studenti.unisalento.it/Root.do

UNIVERSITÀ DEL SALENTO Servizi Online

- > Login
- > Registration for foreign citizens and minors
- > Registration for italian citizens (SPID)
- > Login problems?

Chi sei?
Scegli il tuo profilo per trovare ciò che ti serve...

Futuro Studente

Studente

Laureato

Docente

Ateneo
(www.unisalento.it)
[Sedi dell'Ateneo](#); [Calendario Accademico](#);
[Risultati Test di ammissione \(portale NEXT\)](#)

Offerta formativa
[Manifesto degli Studi \(Parte I - Offerta Didattica\)](#);
[Corsi di Laurea](#); [Corsi di Laurea Magistrale](#); [Corsi di Laurea Magistrale a Ciclo Unico](#); [Scuola Superiore ISUFI](#);

Lezioni ed esami
[Insegnamenti](#); Programmi; [Orari delle Lezioni](#);
Docenti e Ricevimento; Materiale Didattico e Dispense; Valutazione della didattica da parte dello studente; [Calendario Appelli](#);
[Consultazione Esiti](#)

Contribuzione studentesca; Borse di Studio; Bandi e Concorsi
[Contribuzione studentesca](#); [Borse di studio](#);
[Adisu](#); [Servizio Civile Nazionale](#); [Bandi e Concorsi](#)

Laurea
[Calendario Appelli di Laurea](#); Domanda di Laurea; [Stage e tirocini](#);

Post lauream
[Dottorati](#); [Master e Corsi di Perfezionamento](#);
[Scuole di Specializzazione](#); [Esami di stato](#);
Formazione Insegnanti; AlmaLaurea; Stage e Tirocini Post Lauream; [Placement](#)

ita eng

Reserved Area

- Registration
- Registrazione con SPID
- Login ←
- Login problems?

It goes to this following page; click again on the menu on the right upper angle:

studenti.unisalento.it/auth/studente/AreaRegistrato.do

UNIVERSITÀ DEL SALENTO Servizi Online

Registered Users Area - Welcome

This service was created to keep in contact with users interested in the University world. In this section you can find all the latest news and appointments and keep yourself up to date about developments in the University world.

CHIARO BPP
SEMPLICE, VELOCE e CONVENIENTE

Qualunque sia il tuo progetto, basta 1/5.

IL PRESTITO PER DIPENDENTI PUBBLICI e STATALI con trattenuta in busta paga
Scopri la SUPER PROMO

SCOPRI DI PIÙ

Menu icon (blue arrow)

Click on "Registrar's Office":

studenti.unisalento.it/auth/studente/AreaRegistrato.do#shortcut

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Scopri la SUPER PROMO

SCOPRI DI PIÙ

ita eng

Reserved Area

- Logout
- Change Password
- Home >
- Registrar's Office ← >
- International mobility >

Then click on admission test:

Registered Users Area - Welcome

This service was created to keep in contact with users interested in the University world. In this section you can find all the latest news and appointments and keep yourself up to date in the University world.

CHIARO BPP
SEMPLICE, VELOCE e CONVENIENTE

Qualunque sia il tuo progetto, basta 1/5.

IL PRESTITO PER DIPENDENTI PUBBLICI E STATALI
con trattenuta in busta paga
Scopri la SUPER PROMO

SCOPRI DI PIÙ

Navigation menu items:
 ita eng
 Reserved Area
 Logout
 Change Password
 Registrar's Office
 Admission test (highlighted with blue arrow)
 Evaluation test
 State Exams
 Enrolment
 Study qualification
 Pagamenti
 Invalidity Declaration
 Permessi di soggiorno

Then click the blue button:

Iscrizione Concorsi

Attraverso le pagine seguenti sarà possibile effettuare l'iscrizione ad un concorso di ammissione.

-Per gli studenti con disabilità e/o con Disturbo Specifico di Apprendimento (DSA) per conoscere i servizi offerti dall'Università del Salento si può visitare la pagina informativa [Servizi per l'integrazione disabili e/o con DSA](#) o contattare l'Ufficio Integrazione Disabili e DSA al numero 0832/294886 o alla mail centro.sostenib@unisalento.it

Activity	Section	Info	Status
A - Scelta del concorso	Scelta tipologia titolo	Info	Open
	Scelta corso di studio	Info	Open
	Selezione concorso	Info	Open
	Conferma	Info	Open
	Conferma	Info	Open
B - Conferma iscrizione al concorso	Preferenze	Info	Open
	Preferenze percorso di studio	Info	Open
	Preferenze sedi	Info	Open
	Preferenze lingue	Info	Open
	Preferenze borse di studio	Info	Open
	Scelta categoria amministrativa ed ausili invalidità	Info	Open
	Scelta tipologia ausilio invalidità	Info	Open
	Scelta misure compensative	Info	Open
	Conferma	Info	Open
	Conferma	Info	Open
C - Titoli di accesso	Dettaglio Titoli di Accesso	Info	Open
D - Dichiarazione eventuali titoli di valutazione	Dettaglio titoli e documenti per la valutazione	Info	Open
	Conferma	Info	Open
E - Richiesta Lettere di referenza	Dettaglio richiesta referenze	Info	Open
F - Questionari richiesti prima della conferma dell'ammissione	Selezione questionario da compilare	Info	Open
	Selezione della prova con turno	Info	Open
G - Azione per la scelta del turno di svolgimento della prova	Selezione della prova con turno	Info	Open
H - Chiusura processo	Conferma esplicita	Info	Open
	Conferma	Info	Open

Legend:
 Info
 Section in process or open
 Section locked, it will be activated at completion of the previous sections
 Completion of the previous sections

Iscrizione Concorsi (blue button with arrow)

Then complete the online application form and attach all required documents in pdf, jpeg or tiff formats.

In case you need, CHECK THIS FOR THE FISCAL CODE

ITALIAN TAX CODE (CODICE FISCALE) FOR FOREIGN APPLICANTS

N.B. For first time users, the system will require mandatory indication of their Italian tax code (codice fiscale).

International students who do not have an Italian tax code will be directed to the following link: www.codicefiscale.com where he or she can obtain one, simply by inserting the name of the country or state in which he or she was born (e.g. someone who was born in Paris should simply put "France").

STEP 3: ONLINE APPLICATION PROCESS FOR “Physics and nanoscience”

You will be directed to the following page

UNIVERSITÀ DEL SALENTO Servizi Online

Choice of title type

Select the type of title you want to access

Choice of title type:

After reform**

- Master's Degree
- Specializzazione di attività di Sostegno
- Diploma di Primo Livello
- Diploma di Secondo Livello
- Dottorato di ricerca

Ante Riforma*

- Titolo sanitario generico ente ospedaliero o affine

Back Forward

Legend:

- Mandatory Field
- Checklist

(click the blue button “Forward”, once selected “Dottorato di Ricerca”)

In the following page, select “DOTTORATO IN FISICA E NANOSCIENZE” and later the blue button “Forward”

UNIVERSITÀ DEL SALENTO Servizi Online

Degree Course

Select the Degree Course you wish to access

Choice of Degree Course: PhD (Dottorato di ricerca)

Degree Course**

- DIRITTI E SOSTENIBILITÀ
- DOTTORATO IN INGEGNERIA DEI MATERIALI E DELLE STRUTTURE E NANOTEKNOLOGIE
- DOTTORATO IN INGEGNERIA DEI SISTEMI COMPLESSI
- DOTTORATO IN SCIENZE E TECNOLOGIE BIOLOGICHE ED AMBIENTALI
- DOTTORATO IN TRANSIZIONE DIGITALE E SOSTENIBILITÀ: LE IMPRESE E LE AMMINISTRAZIONI PUBBLICHE NELL'ECONOMIA GLOBALIZZATA
- FILOSOFIA, UMANI E STUDIUM (FILOSOFIA)
- FISICA E NANOSCIENZE
- HUMAN AND SOCIAL SCIENCES
- LINGUE, LETTERATURE, CULTURE E LORO APPLICAZIONI
- MATEMATICA E INFORMATICA
- NANOTEKNOLOGIE
- SCIENZE DEL PATRIMONIO CULTURALE

Back Forward

Legend:

- Mandatory Field
- Checklist

In the following page, select “PhD school in “Physics and Nanoscience” and then click on the blue button “Forward”

UNIVERSITÀ DEL SALENTO Servizi Online

List of competitive selection procedures for admission

Select the competitive selection procedure for admission that you wish to access

Choice of competitive selection procedure for admission:

Competitive selection procedures for admission** Physics and Nanoscience dal 22/06/2023 13:00 al 17/07/2023 13:00

Detail

DOL_B - FISICA E NANOSCIENZE

Back Forward

Legend:

- Mandatory Field
- Checklist

Then,

UNIVERSITÀ DEL SALENTO Servizi Online

Confirm test selection

Check the choices made on the previous pages

Competitive selection procedure for admission**

Type of qualification	Dottorato di ricerca
Description	Physics and Nanoscience
Name	

Back Confirm and continue

Legend:

- Mandatory Field
- Checklist

The online registration procedure terminates with the printing out from the student portal of the receipt of the application for admission to the competitive selection procedure. Once the Applicant has printed out the "submission test application", upon completion of the online procedure, he or she can consider that his or her application to participate in the competitive selection procedure has been correctly completed. The application form may be corrected/supplemented exclusively by electronic means within the deadline for submitting the electronic application indicated in the art. 3 of Call. The interview will be conducted, both for candidates residing in Italy, as well as for those ones residing abroad, by means of a teleconference VIA MICROSOFT TEAMS.

Click the blue button “Confirm and continue” after checking that everything is correct.

ATTENTION NOW!!!! In the next page you will select the topic of your PhD grant.

Remember that topic B is related to IIT grants:

B) Positions with a thematically restricted scholarship to be assigned within a separate ranking; _____ 3

- Including n. 1 position with a PNRR scholarship – D.M. n. 118 co-financed by IIT;

- Including 1 position with a PNRR scholarship – D.M. n. 118;

- Including n. 1 position with a scholarship completely financed by IIT

You can select up to two grants:

The screenshot shows a web form titled "Preferenze borse" with the instruction "Scegliere le borse di studio." Below this, there are two dropdown menus labeled "1° borsa scelta:" and "2° borsa scelta:". Both dropdowns currently show a hyphen "-" as the selected option. To the right of the form is a legend with three items: a red asterisk for "Mandatory Field", a red star for "Mandatory Field", and a square icon for "Checklist". At the bottom left of the form are "Indietro" and "Avanti" buttons.

Please, select **GRADUATORIA VINCOLATA B** in one of the two allowed preferences:

This screenshot shows the same "Preferenze borse" form, but now the "1° borsa scelta:" dropdown menu is open, and "GRADUATORIA VINCOLATA B" is selected and highlighted in blue. The "2° borsa scelta:" dropdown menu is also open, showing "GRADUATORIA VINCOLATA B" as the selected option. The legend and navigation buttons remain the same as in the previous screenshot.

In the next page, in case you request disability aids, click accordingly:

The screenshot shows a web form titled "Choice of administrative category and disability aids". It includes a navigation bar with page numbers 1-7, a legend for "Mandatory Field" and "Checklist", and a section for "Special assistance with tests because of disability" with radio buttons for "Yes" and "No". Below this is a table for "Foreseen tests" with columns for Description, Type, Date, Hour, and Place. The table contains one row: "orale", "Orale", "20/09/2023", "09:30", and an empty "Place" field. At the bottom are "Back" and "Forward" buttons.

Description	Type	Date	Hour	Place
orale	Orale	20/09/2023	09:30	

Then, click "Forward".

Finally, in the **RESUME PAGE**, check that the preference GRADUATORIA VINCOLATA B (i.e., the IIT Grant) is written in the "Preferenze borse" area; in the wrong case, go back and correct it:

The screenshot shows the "Confirm registration for competitive selection procedure for admission" page. It contains several sections: "Competitive selection procedure for admission" with fields for "Type of qualification" (Dottorato di ricerca) and "Description" (Fisica e Nanoscienze); "Valid for" with a "Detail" field (DS, B - FISICA E NANOSCIENZE); "Preference borse" with "1° preference" and "2° preference" fields (GRADUATORIA VINCOLATA B); and "Administrative category and special assistance because of disability or other special needs" with a "Request for special assistance with tests because of disability or other special needs" field (No). A "Confirm and continue" button is at the bottom.

From now on, after clicking "Confirm and continue", further personal information is asked. Please, check further instructions at these links, to complete your online application:

1. <https://www1.unisalento.it/bandi-concorsi/-/bandi/view/66651235> ,
2. https://www.unisalento.it/documents/20143/379852/PhDCALL_39cycle.pdf/3cd52fe6-5e5e-c5b6-27bc-78e6f6d8a5e2